



# Virtual Meeting Manual and FAQs





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**Please note that, as a shareholder, you only can opt for one option. For example, if you want to vote live during the Telenet Special GM, you only have to take the steps into account as described in chapter 1. If you want to vote by proxy, you will only need to follow the steps as described in chapter 2.**

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## What **device** should I use?

For the best experience, you should use a **desktop** or **laptop**.

If you have no desktop or laptop available, recent smartphones or tablets can also be used.

## What **browser** should I use?

We recommend to use **Google Chrome** for the best experience. Which can be downloaded from the Google website.

Browsers such as Safari or Firefox will also work.



**Chrome**

Google

MacOS, MS Windows, Linux OS,  
Android OS, Chrome OS



**Safari**

Apple

MacOS, iOS



**Firefox**

Mozilla

MacOS, MS Windows, Linux OS,  
Android OS



# 1 Virtual (live) voting and participation



# Login procedure during Registration period

Between 18 November 2021 - 26 November 2021, 23:59 CET

Fill in your login details and click Login, or register for a user account

The form is titled "Shareholder login" and "New user registration". It contains two input fields: "Login ID" and "Password". Below these fields is a yellow "Login" button. A link "Forgot password?" is located below the login button. Below the login section is a "New user registration" section. At the bottom, there is a note: "If you do not have user account, [click here](#) to register".

Select the upcoming meeting of Telenet


The interface shows a navigation bar with "Home", "Meetings", and "Register". A search bar contains "abn amro". The main content area displays the ABN-AMRO logo, followed by the text "Annual General Meeting of Shareholders >" and "On 2 December 2021 10:00 CET". Below this are three buttons: "Give voting instructions", "Attend meeting in person", and "Attend meeting virtually". The "Attend meeting virtually" button is highlighted with a red rectangle. A "go back" button is located at the bottom left.



# Login procedure during Registration period

Between 18 November 2021 - 26 November 2021, 23:59 CET

## Register for virtual participation



**Telenet Group**  
On 2 December 2021 | 10:00 CET

Cancel

1/4 Shares and Account

Ordinary shares

Security class

Ordinary Shares

Intermediary

ABN AMRO Registrar

ISIN

BE0003826436

Number of securities

☐ Entire holding

☒ Partial holding

Enter number of securities

8

Account

Securities account number

543913465

Next

Fill in all details regarding your shares


You can vote with all or part of your shares



# Login procedure during Registration period

Between 18 November 2021 - 26 November 2021, 23:59 CET

## Register for virtual participation



**Telenet Group**  
On 2 December 2021 | 10:00 CET

[< Back](#)[Cancel](#)

### 2/4 Phone, Terms and Conditions

#### Verification of phone number

Mobile phone number:

+32 ▼

622800115

Re-enter mobile phone number

+32 ▼

622800115

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#### Terms and Conditions

**Phone**  
The phone number can not be changed once verified and must be used till meeting ends.

[Cancel](#)[Acknowledge and Accept](#)

Fill in mobile phone number which will be used for 2-factor authentication



# Login procedure during Registration period

Between 18 November 2021 - 26 November 2021, 23:59 CET

Terms of Use'. At the bottom of the entire form, there are 'Back' and 'Accept and Proceed' buttons."/>

Notification will be displayed with highlighted risks and terms of use (including reference to ABN AMRO's policy, in which you also agree to their Privacy Policy).

Please review, then click 'Accept and Proceed'






# Login procedure during Registration period

Between 18 November 2021 - 26 November 2021, 23:59 CET


**Register for virtual participation**

 **Telenet Group**  
On 2 December 2021 | 10:00 CET

[< Back](#) [Cancel](#)

3/4 Verification code

**Enter code**

 A new verification code was sent to your mobile phone.  
[Send Again](#)

Code

[Verify](#)

Fill in one-time verification code as sent to your mobile phone number



# Login procedure during Registration period

Between 18 November 2021 - 26 November 2021, 23:59 CET

## Register for virtual participation



You successfully registered to join for virtual participation

Now that you have requested to virtually participate during the meeting your intermediary will have to provide an approval.

Please confirm your account number and telephone number to your intermediary

ABN AMRO Registrar  
corporate.broking@registrar.co  
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### Question

In case you have any further questions, please do not hesitate to contact ABN AMRO.

[ava@nl.abnamro.com](mailto:ava@nl.abnamro.com)

To my events

Confirmation of  
successful registration



# Login procedure during Registration period

Between 18 November 2021 - 26 November 2021, 23:59 CET

Under My Events you will find your request (status: pending, until intermediary approves)

My events

Meetings

My Account

Request type:

☒ Virtual participation

☐ Attendance requests

☐ Voting instructions

☐ Confirmed votes

Status: Pending

Search by issuer

Telenet Group

On 2 December 2021 | 10:00 CET

Extraordinary General Meeting

8 securities | Registration number 1.184.00002

Pending



# Login procedure during Registration period

Between 18 November 2021 - 26 November 2021, 23:59 CET

## Email details

Sent to:

Subject: IMPORTANT: Confirmation request to vote virtually at the Extraordinary General Meeting

Sent date:

Email body:



Dear Ms. Paepers,

Your request to vote virtually during the meeting has been successfully processed.

We hereby inform you that your Intermediary has confirmed your entitlement to vote virtually during the Extraordinary General Meeting of

### How to vote virtually during the meeting?

Please click on this link below:

<https://cbp-at05.eu-gb.mybluemix.net/shareholderlogin?gmid=x5tn9I539g9X1a3aNDI=&vpReqId=0yu490vbrGkZ2DypQA==&isid=-JkLqx-PE5Awo4bMTg0&reqType=VP>

Note:

The virtual meeting environment will be made available shortly before the start of the meeting as set out in the convocation note of ABN AMRO Bank N.V. Please check the meeting date and time and login to [www.abnamro.com/shareholder](http://www.abnamro.com/shareholder) before the meeting starts. Make sure you join on time. If you join after the meeting starts, you will not be entitled to vote. Voting virtually will only be possible after the meeting is opened by the chairperson. Please note that you will receive login information necessary to vote virtually at the phone number you provided during your registration. You will need this phone number to vote virtually throughout the meeting.

Please email [corporate.broking@nl.abnamro.com](mailto:corporate.broking@nl.abnamro.com) for all queries.

You can also contact helpdesk number +31 203 4200 for any problems with joining the meeting virtually.

Thank you for using [www.abnamro.com/shareholder](http://www.abnamro.com/shareholder).

Yours faithfully,  
ABN AMRO Bank N.V.

### Important information:

Voting virtually during the meeting has certain inherent risks, which include, but are not limited to any failure in virtual meeting equipment, software, network infrastructure, servers, internet or telephone connectivity, video or voice equipment whether or not caused by an information security incident (which includes any unauthorized use, hacking, a Denial of Services attack, a denial of access, any failure or intrusion resulting from the theft or unlawful interception of a password or network access code and any other cyber-attack) or caused by any type of mechanical failure such as any electrical power outage during the General Meeting as well as any other unforeseen technical difficulties or disruptions whether relating to the Website in general, the Virtual Attendance Section, the General Meeting or the equipment/connectivity used by you, the Securities Holder.

To avoid such risks the Securities Holder should attend the General Meeting in-person or by proxy.

Once the request has been approved by the intermediary, the shareholder will receive a confirmation e-mail, including further instructions



# Login procedure on the day of the meeting

Before Thursday 2 December 2021, before 10:00 CET

The screenshot shows the ABN-AMRO website interface. At the top left is the ABN-AMRO logo. To its right is a yellow 'Login' button with a lock icon. Below the logo is a navigation bar with 'Home', 'Meetings', and 'Register' links. The main content area features a 'Shareholder login' section with two input fields: 'Login ID' and 'Password'. Below these fields is a yellow 'Login' button. A link for 'Forgot password?' is positioned below the login button. Below the login section is a 'New user registration' section with a link that reads: 'If you do not have user account, [click here](#) to register'.

On the day of the Special General Meeting, click [here](#) to login to the shareholder portal, enter your login ID and password and click Login



# Login procedure on the day of the meeting

Thursday 2 December 2021, before 10:00 CET

## Go to My events and click 'Join Meeting'

My events

Meetings

My Account

Request type:

☒ Virtual participation

☐ Attendance requests

☐ Voting instructions

☐ Confirmed votes

Status: 

Approved

Search by issuer

Telenet Group

On 2 December 2021 | 10:00 CET

Special General Meeting

8 securities | Registration number 1.184.00002

Approved

Join meeting




# Login procedure on the day of the meeting


Before Thursday 2 December 2021, before 10:00 CET

My events Meetings My Account

## ← Meeting details

 Telenet Group  
On 2 December 2021 | 10:00 CET

Enter code

 A new verification code was sent to your mobile phone.  
[Send Again](#)

Enter code

Join

Fill in the one-time  
verification code as sent  
to your mobile phone



## Login procedure on the day of the meeting

Before Wednesday 12 May 2021, before 10:00 CET

My events Meetings My Account

← Meeting details

Enter code

A new verification code was sent to y  
Send Again

Enter code

67103

**Important Information**

You are about to leave the ABN AMRO e-voting portal and will be navigated to the application/website for virtual participation. This application/website is not operated by ABN AMRO and therefore ABN AMRO is not responsible for its content, availability and functionality. If you have any questions or concerns about the virtual participation application/website, please contact +31 20 628 6070

Accept and Proceed

Once the verification code is validated, a notification will be shown. Click 'Accept and Proceed'

You will then be navigated to the Beernink productions portal (the environment in which meeting is shown and voting is possible)

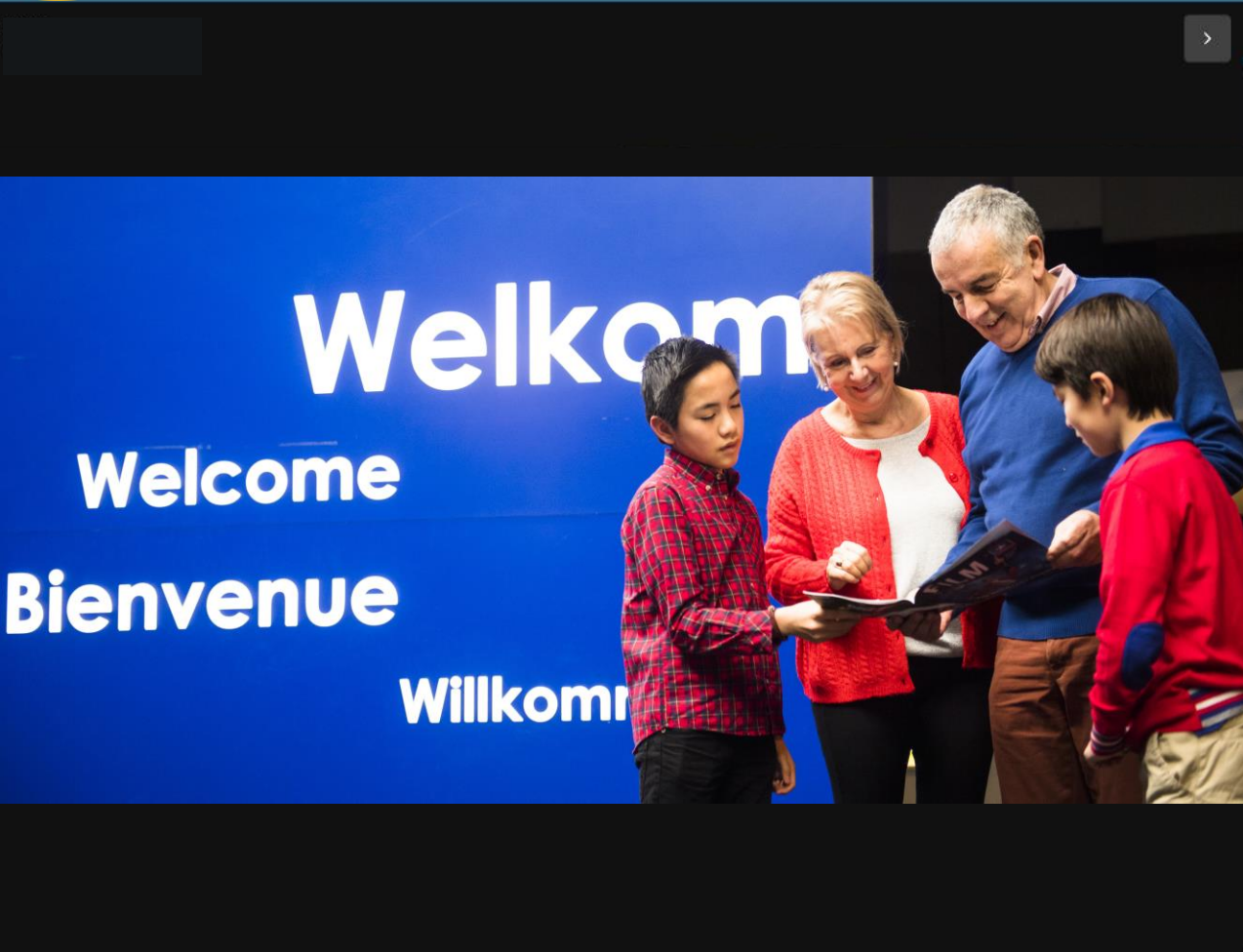





## Day of the meeting


09:00 – 10:00 CET: virtual login desk open

10:00 CET: webcast starts




Questions

Voting



**John Doe** 2021-01-01 12:00  
Why did you make that decision?



**Jane Doe** 2021-01-01 12:01  
Can you show that again?

Of course!

You can ask questions by going to the “questions tab” on the right. Enter your question and click “send question”.

Only the moderators will see your questions and will have the ability to answer them.

Ask a question



# Virtual voting procedure on the day of the meeting

10:00 CET : Voting is open

Questions

Voting

**Vote**  
Please select one of the following options

☒ In Favour

☐ Against

☐ Abstain

When the vote starts, the vote will pop up in the voting tab. Click on one of the vote options and press the “send votes” button.

Send votes

## 2 Voting by proxy



# Voting by proxy

Between 18 November 2021 - 26 November 2021, 23:59 CET

Fill in your login details and click Login, or register for a user account

The screenshot shows the 'Shareholder login' section with two input fields: 'Login ID' and 'Password'. Below these is a yellow 'Login' button. To the right of the login section is a link that says 'Forgot password?'. Below the login section is a 'New user registration' section. At the bottom, there is a note: 'If you do not have user account, [click here](#) to register'.

Select the upcoming meeting of Telenet

The screenshot shows the 'Meetings' section of the Telenet website. It features the ABN AMRO logo and the text 'Extraordinary General Meeting of Shareholders >' and 'On 2 December 2021 10:00 CET'. There are three buttons: 'Give voting instructions', 'Attend meeting in person', and 'Attend meeting virtually'. The first and third buttons are highlighted with red boxes. To the right of these buttons is the text 'Select 'Give voting instructions''. At the bottom left is a 'go back' button.

If you would like to attend the meeting virtually, please see Chapter 1.



# Voting by proxy

Between 18 November 2021 - 26 November 2021, 23:59 CET

Security class: Ordinary Shares Intermediary: ABN AMRO Bank N.V. Add intermediary ISIN: NL0000288918

Agenda:

1. Opening and announcements	<input type="radio"/> All for <input type="radio"/> All against <input type="radio"/> All abstained <input checked="" type="radio"/> Reset
2. Report of the Executive Board on the 2020 financial year and discussion of the main points of the corporate governance structure and compliance with the Corporate Governance Code	<input type="button" value="i"/> Not votable
3. Remuneration report for the 2020 financial year	<input type="button" value="i"/> Not votable
4. Proposal to adopt the financial statements for the 2020 financial year	<input type="radio"/> For <input type="radio"/> Against <input type="radio"/> Abstained
5. Comments on the remuneration and dividend policy	<input type="radio"/> For <input type="radio"/> Against <input type="radio"/> Abstained
6. Dividend declaration proposal for the 2020 financial year	<input type="button" value="i"/> Not votable
7. Proposal to grant discharge to the members of the Executive Board for the 2020 financial year	<input type="radio"/> For <input type="radio"/> Against <input type="radio"/> Abstained
8. Proposal to grant discharge to the members of the Supervisory Board for the 2020 financial year	<input type="radio"/> For <input type="radio"/> Against <input type="radio"/> Abstained
9. Proposal to reappoint [redacted] as sole member of the Executive Board (Managing Director)	<input type="radio"/> For <input type="radio"/> Against <input type="radio"/> Abstained
10. Proposal to appoint [redacted] as a member of the Supervisory Board	<input type="radio"/> For <input type="radio"/> Against <input type="radio"/> Abstained
11. Proposal to amend the Remuneration Policy for the Executive Board	<input type="radio"/> For <input type="radio"/> Against <input type="radio"/> Abstained
12. Proposal to adopt the Remuneration Policy for the Supervisory Board	<input type="radio"/> For <input type="radio"/> Against <input type="radio"/> Abstained
13. Proposal to use English as official language in the annual report as per the 2021 financial year report	<input type="radio"/> For <input type="radio"/> Against <input type="radio"/> Abstained
14. Any other business	<input type="button" value="i"/> Not votable
15. Close	<input type="button" value="i"/> Not votable

Vote on all items on the agenda

EXAMPLE



# Voting by proxy

Between 18 November 2021 - 26 November 2021, 23:59 CET

Account:

Securities account number :\*

Number of shares:

☒ Entire holding ☐ Partial holding

Vote collector:

Corporate counsel

Proxy:

*I/we hereby appoint Corporate counsel as Proxy Holder (with a right of substitution) to attend the General Meeting of [redacted] (the "Company") on [redacted] at Virtual meeting, . . . to participate in the deliberations and to exercise the voting rights attached to the aforementioned Securities in my/our name in accordance with the instructions mentioned above, and to sign all documents and/or perform any other actions to confirm the casted votes.*

*I/we hereby give the Vote Collector the following instructions mentioned above to vote in my/our name at the Company's General Meeting.*

Terms and conditions

☒ I/we hereby confirm that I/we have read, understood and consented to the [Terms of Use](#) as well as having saved, printed or sent myself/ourselves a copy thereof.

go back

Cancel Confirm

Fill in your  
Securities account  
number, agree  
with the Terms  
and conditions  
and confirm your  
vote



## Voting by proxy



Dear Mr. X,

You have made a voting instruction for the Virtual Annual General Meeting of shareholders of Kinopolis Group on 12 May 2021 10:00 CET. It will only be accepted when it has been processed by your intermediary

In some cases an additional identification is required and therefore your registration will only be accepted once you have contacted your bank. Please find hereby the contact details of your intermediary as well as your unique number 167305, which enables your intermediary to do the verification.

Contact Information

Intermediary :

E-mail address :

Phone number : --

Thank you for using <https://corporatebroking.abnamro.com/shareholder>.

Yours faithfully,

**ABN AMRO Corporate Broking.**

You will receive a confirmation e-mail once your vote has been casted.

EXAMPLE



## Frequently asked questions – REGISTRATION

Q: How can I register to virtually participate and vote at the GM?

A: As a Telenet shareholder, you will first need to create a profile via [www.abnamro.com/evoting](http://www.abnamro.com/evoting). After the profile is created you can follow the steps of registration as provided in this manual.

Q: If I don't know my login details for the ABN AMRO platform, where can I find them/request new details?

A: You can request a new password via the website [www.abnamro.com/evoting](http://www.abnamro.com/evoting) under 'Forgot password?' or contact ABN AMRO via [ava@nl.abnamro.com](mailto:ava@nl.abnamro.com).

Q: I cannot login or I have problems logging into the ABN AMRO platform.

A: Please contact ABN AMRO at [ava@nl.abnamro.com](mailto:ava@nl.abnamro.com).





## Frequently asked questions – REGISTRATION

Q: Can I test if I can get into the virtual environment ahead of the GM?

A: Yes, you can do so after the close of registration following the guidelines on [www.abnamro.com/evoting](http://www.abnamro.com/evoting). Should you face difficulties, please contact ABN AMRO via [ava@nl.abnamro.com](mailto:ava@nl.abnamro.com).

Q: How do I know if my bank has approved my registration for the GM?

A: You will receive a confirmation from ABN AMRO by email. This might take a few minutes. In case the confirmation takes longer than a few minutes, please do not hesitate to contact ABN AMRO via [ava@nl.abnamro.com](mailto:ava@nl.abnamro.com). It is advisable to use the testing period before the day of the GM to test your access to the platform.

Q: As from which moment can I log in?

A: You can login within a time frame of 60 minutes before the start of the GM.



## Frequently asked questions – GENERAL MEETING

**Q: How can I follow the GM?**

A: You will be able to follow the meeting via the virtual environment via [www.abnamro.com/evoting](http://www.abnamro.com/evoting) (where you are able to vote on the shareholders resolutions during the GM).

**Q: How do I know that I can vote at the GM?**

A: Once the Chairman has opened the meeting you will be able to vote until the Chairman declares that the voting will be closed after the last voting item.

**Q: How can I submit a vote and know that I virtually voted?**

A: During the meeting you will be able to vote. Click on the voting button to submit your votes. When selecting the button of your choice your vote will be cast automatically. Please submit your vote(s) on all resolutions. The application will confirm that your vote(s) has/have been received.

**Q: Can I change my vote during the GM if I virtually participate?**

A: Yes, you will be able to amend your votes during the GM until the Chairman declares that the voting will be closed after the last voting item.



## Frequently asked questions – GENERAL MEETING

Q: I have already voted through proxy on the ABN AMRO website or provided a signed proxy to the vote collector, can I change my vote during the GM?

A: No, you can only change your voting instruction until the close of registration.

Q: What should I do if I am unable to virtually vote during the GM?

A: Please exit the virtual meeting environment and log back in via [www.abnamro.com/evoting](http://www.abnamro.com/evoting). If you are still unable to vote, please contact ABN AMRO at [ava@nl.abnamro.com](mailto:ava@nl.abnamro.com) or the virtual helpdesk at +31 203 442 000.

Q: Can I ask questions or address the GM as a virtual participant?

A: Yes, you can submit questions regarding the various agenda items by sending an email to [corporategovernance@telenetgroup.be](mailto:corporategovernance@telenetgroup.be) up to the 6<sup>th</sup> day prior to the GM at the latest. Our aim is to address these questions either before the GM on our website or during the GM. During the GM you will be able to vote and ask questions through the application.



## Frequently asked questions – GENERAL QUESTIONS

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**Q: How will Telenet ensure that virtually attending and voting at the GM will be without issues?**

A: Telenet offers the application through third parties that have gathered experience with organizing these hybrid and virtual shareholders meetings in- and outside Belgium. Even though Telenet has given its best efforts to ensure that shareholders are offered a best-in-market service, it cannot guarantee that shareholders may experience issues that are common to any first-generation innovative application.

**Q: Will all upcoming shareholders' meetings of Telenet be in virtual form?**

A: Telenet may decide, at its own discretion, for each shareholders' meeting separately whether the possibility of online participation will be provided.



## Frequently asked questions – GENERAL QUESTIONS

**Q: Why should I choose for online participation when I can grant a proxy voting instruction as I did before?**

A: Telenet encourages its shareholders to make use of the possibility to give a voting instruction in advance of the GM, however, we would like to give our shareholders the possibility to participate to the GM virtually.

**Q: What will Telenet or ABN AMRO do with my personal info which I am requested to complete when opting for virtually attendance and voting?**

A: Telenet and ABN AMRO are both a 'data controller' within the meaning of the GDPR regarding their own processing activities. Telenet adheres to its GDPR policy. ABN AMRO also adheres to its GDPR policy. Both Telenet and ABN AMRO shall only use the personal data for the purpose of the organisation of the GM.

**Q: If I don't have a recent smartphone, tablet or PC, can I still virtually attend and vote at the GM?**

A: Unfortunately in that case you can't virtually attend and vote at the GM.



## Frequently asked questions – GENERAL QUESTIONS

Q: My internet connection is not working properly. Will I be able to attend and vote at the GM?

A: You will need a working internet connection during the GM.

Q: How do I know this is a safe way to vote?

A: The website of ABN AMRO has been thoroughly and successfully tested by various parties.

Q: Which device should I use to virtually attend and vote at the GM?

A: You can virtually attend and vote at the GM with any device that has a working internet connection, is charged and is successfully logged in to the virtual environment via [www.abnamro.com/evoting](http://www.abnamro.com/evoting). Please make sure you have installed the latest version of your internet browser, Chrome, Firefox or Safari.

Q: The device that I will use for the online participation has a camera installed. Will or can I be made visible in the GM to other participants or to anyone else?

A: No, that will not be the case.



## Frequently asked questions – GENERAL QUESTIONS

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Q: When I virtual attend and vote at the GM, will other shareholders be informed that I am participating, or do they have the possibility to know that?

A: No, you will be registered on the registration list of all shareholders attending the GM (in accordance with the provisions of Telenet's articles of association). However, this information will not be provided to other shareholders of Telenet.

Q: Who can I contact if my question is not listed in this FAQ?

A: Please contact ABN AMRO at [ava@nl.abnamro.com](mailto:ava@nl.abnamro.com)



## Frequently asked questions – SHAREHOLDERS' RIGHTS

**Q: Are my votes valid when leaving early? Can I re-join after I have left?**

A: Yes, under the assumption that you are attending the Virtual Meeting at the start of GM, this will not affect your votes casted until the moment you left. Re-joining the GM is possible after you have left, you will also be able to vote on items that have been put into vote during the time you were not participating. The polls for all voting items are open during the GM and closed after the last voting item on the agenda has been discussed.

**Q: When there is a failure in my network connection, or my device stops during the GM, will I be able to login and continue to participate in GM once the connection has been restored?**

A: Yes, under the assumption that you logged in successfully prior to the start of the GM, you will be able to continue participating in the GM after the network connection has been restored. You will also be able to vote on items that have been put to vote in the meantime. The polls for all items are open during the GM and closed after the last voting item on the agenda has been discussed.

**Q: Will the possibility of virtually attending and voting at the GM affect the proceedings at the GM?**

A: At the GM, the usual proceedings for general meetings of Telenet will be followed. However, the polls for all items are open during the GM and closed after the last voting item of the agenda has been discussed.





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